

DECORATOR SERVICES

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Template Instructions

- 1) Please use approximately 20-24" wide construction type paper. This ensures a more accurate template than narrower paper that can get out of line.
- 2) You will probably have to use more than one piece of template paper to do a bay or curved window. So please tape these pieces together on the front and back as neatly as you can trying to avoid wrinkles.
- 3) In most cases, make the template of the wall. If there is a base board, make a template from the base board. But, Please measure the thickness of the baseboard and let us know what it is, so we can make allowances.
- 4) Always make the template paper extend beyond the end of the rod.
- 5) Mark on the template where the end of the rod stops.
- 6) Make any notes in pencil. You can use a marker for the main template line.
- 7) We will still need all the necessary measurements to place the order. For Kirsch rod measurements needed, see the back of the Kirsch price list. Do the same with all other brands as needed.
- 8) Rolling your template up is much better than folding it, because the folds will tend to shorten and distort the templates actual size.
- 9) If templates are incomplete or unacceptable, we may have to have you remake the template, or we will have to charge for our time to make them complete or acceptable.
- 10) We do charge a template fee to inspect, re-measure, and draw rod ends.

